

**Johnsonburg Area School District
SAFETY COMMITTEE MEETING
Tuesday, March 3, 2020
Administrative Conference Room**

“To have all employees accept personal responsibility for the safety of themselves, their fellow workers, students and the general public.”

A safety committee meeting was held Tuesday, March 3, 2020 beginning at 10:30 AM in the Administrative Conference Room.

Members in attendance were Mr. Dennis Crotzer, Mrs. Judy Allegretto, Mr. Ray Kelly, Mrs. Amy Zimmerman, Mrs. Cheryl Launer, Mrs. Linda Benson, Mrs. Suzanne Buck, Mrs. Cindy Iorfido, Ms. Emily Mitchell, Mrs. Lisa Mahoney, Mr. Paul Asti and Mr. Chuck Charney

The meeting was called to order.

1. The committee attended the required annual safety training provided by CM Regent.
2. Minutes from 02/19/20 were approved as presented.
3. There was one recordable incident. The committee reviewed the completed investigation form. It was determined that the probable cause of the slip/trip was rushing through the hall. A reminder will be given to the faculty and staff regarding slip/trip hazards.
4. A mat in the entrance way of the Elementary school needs hosed off and disinfected and replaced in the doorway.
5. Information will be sent home next week regarding the coronavirus. It will also be put on the school district web site. Additional disinfecting wipes will be purchased and distributed in all classrooms. Everyone will be reminded to utilize the hand sanitizer provided.
6. A formal safety audit will be performed in May.

The next safety committee meeting will be April 15, 2020 at 2:40 PM in the High School Information Center.