

**JOHNSONBURG AREA SCHOOL DISTRICT**

315 High School Road  
Johnsonburg, PA 15845  
Phone: (814) 965-2536  
Fax: (814) 965-5809

**AN EQUAL RIGHTS AND OPPORTUNITIES EMPLOYER**

**APPLICATION FOR EMPLOYMENT  
NON-TEACHING POSITION**

NAME \_\_\_\_\_ DATE \_\_\_\_\_

PRESENT ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

PERMANENT ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

SOCIAL SECURITY NUMBER \_\_\_\_\_

POSITION APPLYING FOR \_\_\_\_\_

IF ABLE TO COME FOR AN INTERVIEW LIST DATES \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE

\*\*\*\*\*

Office Use Only

DATE INTERVIEWED \_\_\_\_\_ INTERVIEWED BY \_\_\_\_\_

REMARKS \_\_\_\_\_

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To comply with Federal laws (including Title IX of Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990), State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our school community, the Johnsonburg Area School District declares itself to be an Equal Rights and opportunities District. As an Equal Rights and Opportunities District, it does not discriminate against individuals or groups because of race, color, national origin, ethnicity, religion, age, sex, marital status, veteran status, or handicap or disability status in its activities, programs or employment practices as required by Title VI, Title IX and Section 504. The District's commitment to nondiscrimination extends to students, employees, prospective employees, and the community.

For information regarding civil rights or grievance procedures, services, activities and facilities that are accessible to and useable by handicapped persons, contact Equal rights and opportunities and Americans with Disabilities Director: Suzanne Buck, Personnel/Payroll, JASD, 315 High School Road, Johnsonburg, PA 15845 (814) 965-2536

**PERSONAL DATA**

PRESENT POSITION \_\_\_\_\_  
PRESENT ANNUAL SALARY \_\_\_\_\_ SALARY EXPECTED \_\_\_\_\_

***EDUCATION***

HIGH SCHOOL  
GRADUATED FROM \_\_\_\_\_ ADDRESS \_\_\_\_\_ COURSE OF STUDY \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

COLLEGE/UNIVERSITY \_\_\_\_\_ ADDRESS \_\_\_\_\_ COURSE OF STUDY \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**WORK EXPERIENCE**

Show present employer first

<b>AGENCY</b>	<b>LOCATION</b>	<b>POSITION/DUTIES</b>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

***REFERENCES***

Please list those who have supervised your work or have personal knowledge of your character and ability.

NAME	ADDRESS/PHONE NUMBER	POSITION

**ACT 34/ACT 151/ACT114 CLEARANCES**

As a measure to prevent child abuse, the Pennsylvania State Legislature passed Act 34 of 1985, which requires a prospective employee who would work directly with children to secure a background check from the State Police. Also required is a PA Child Abuse History Clearance, Act 151 and an FBI Federal Criminal History Record, Act 114. The required forms are available at the School District and at our website at [www.johnsonburgareaschooldistrict.com](http://www.johnsonburgareaschooldistrict.com). Please check the appropriate statement.

\_\_\_ I have attached a copy of the Act 34, background check of the Pennsylvania State Police dated \_\_\_\_\_.

\_\_\_ I have attached a copy of the Act 151, PA Child Abuse History Clearance dated \_\_\_\_\_.

\_\_\_ I have attached a copy of the Act 114, FBI Federal Criminal Record dated \_\_\_\_\_.

\_\_\_ I have requested the above clearances and will forward a copy of the reports to the Johnsonburg School District when received.

\_\_\_ If hired, I will produce the required documentation.

If you cannot or will not produce the required documentation, we cannot consider your application.

Signature of Applicant \_\_\_\_\_